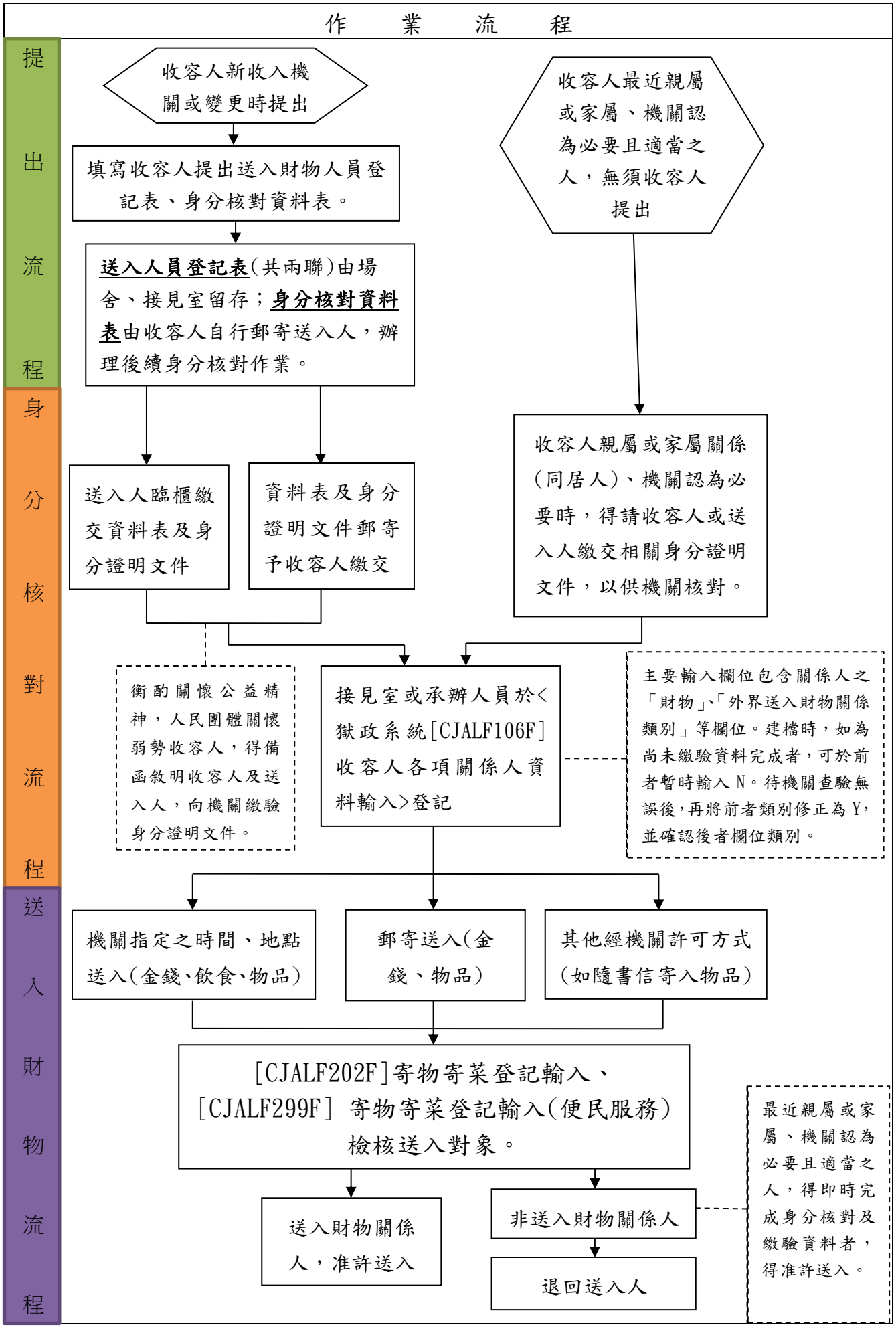矯正機關對於外界送入財物對象管理作業流程圖