

Appendix I

Application for Access to Archives

Agency Against Corruption, Ministry of Justice Application No.:

Name	Date of birth	ID Number	Residence (domicile), telephone	
Applicant			Address: _____	
			Telephone: (H) _____ (O) _____	
※Agent			Address: _____	
Relation to the applicant ()			Telephone: (H) _____ (O) _____	
<p>Title of legal person group, office or business place: _____</p> <p>Address: _____</p> <p>(Put the information on the administrator or deputy agent in the above field of applicant)</p>				
Code	Check the file index before putting in the file number	File name or summary of contents	Apply for (multiple choices allowed)	
	File number		Viewing, copying	Replication
1			<input type="checkbox"/>	<input type="checkbox"/>
2			<input type="checkbox"/>	<input type="checkbox"/>
3			<input type="checkbox"/>	<input type="checkbox"/>
4			<input type="checkbox"/>	<input type="checkbox"/>
5			<input type="checkbox"/>	<input type="checkbox"/>
6			<input type="checkbox"/>	<input type="checkbox"/>
7			<input type="checkbox"/>	<input type="checkbox"/>
8			<input type="checkbox"/>	<input type="checkbox"/>
9			<input type="checkbox"/>	<input type="checkbox"/>
10			<input type="checkbox"/>	<input type="checkbox"/>
※Serial number _____ the necessity of using, reason: _____				
Purpose of application: <input type="checkbox"/> verification of historical facts <input type="checkbox"/> Academic research <input type="checkbox"/> as evidence <input type="checkbox"/> reference protection of rights <input type="checkbox"/> others (please specify): _____				
To: Agency Against Corruption, Ministry of Justice				
Signature of applicant: _____ ※ Signature of agent: _____ Date of application: _____				

Please read the attached Important Notice to Applicant

Important Notice to Applicant

- I. The space marked with a ※ shall be filled in as needed. Provide complete information on all other fields.
- II. Put down the ID card number of passport number in the field of ID number.
- III. If the agent is an authorized agent, provide the authorization of agent. For deputy agent, attach a photocopy of related certification document. If the content of file for application involved personal privacy, attach an identification document for proof of relation.
- IV. Attach a photocopy of registration certificate for legal person group, office, of business place.
- V. The approval or rejection of access to the archives of AAC shall be governed by Article 18 of the Archives Act, Article 18 of The Freedom of Government Information Law, Article 46 of the Administrative Procedure Act, and other applicable laws.
- VI. Viewing, copying, or replication of files shall be made during the regular **service** hours at designated venue of AAC.
- VII. Viewing, copying, or replication of files shall be governed by applicable legal rules. The following behaviors are prohibited:
 - (I) Putting notes to, modifying, changing, pulling out, marking or staining the file.
 - (II) Removing the binding of the file.
 - (III) Damaging the file or modify the content of the file.
- VIII. The fee for viewing and copying of files is charged at NT\$20 for 2 hours. The duration of less than 2 hours shall be counted as 2 hours. The fee for replication is shown below:
 - (I) Photocopy by photocopier paper in black and white at NT\$2/copy for B4 size and smaller; at NT\$3/copy for A3 size. For color photocopy, the fee will be charged at 500% of the fee for black and white photocopy.
 - (II) Printing in black and white in printer paper at NT\$2/copy for B4 size and smaller; at NT\$3/copy for A3 size. For color photocopy, the fee will be charged at 500% of the fee for black and white photocopy.
 - (III) The mail delivery of photocopies shall be charged as incurred, and a handling fee at NT\$50 will be charged for each processing.
- IX. In case of infringement against the copyrights or privacy rights of a third party when using the file, the user shall assume full responsibility thereof.
- X. After filling in the application, send the application in person or in correspondence to AAC.
Address: No. 166, Bo'ai Road, Zhongzheng District, Taipei City.

Telephone: (02)23141000

XI. Venue for using the files:

Address: No. 166, Bo'ai Road, Zhongzheng District, Taipei City.

Telephone: (02)23141000

Service hours: 09:00-12:00; 14:00-17:00, Monday to Friday; Closed on weekends and holidays.

XII. If more space is required in filling in the application, use separate sheets and attach to the back of the application.

AAC website: <http://www.aac.moj.gov.tw>